

President Annual Survey - 2019

ID.
name

Council Code (e.g. AC-056)

Introduction

Thank you for participating in the annual report survey. As parish council president, your report adds value to our diocesan, provincial and national perspective. The survey is very comprehensive and broken into each sub-heading. Please do not feel daunted by the length of the survey. There are many options, but we understand that councils will focus on just a few of the priorities listed. It is perfectly okay to leave questions unanswered if your council has not pursued a certain topic.

Several questions which relate to each sub-heading make it clear and easy to complete. Please note that not all questions apply to your parish goals for the year. Answering a "yes" or "no" simply gives evidence to you and other levels of what you are doing. It may also be an impetus to try something new.

You will see questions to "skip" if you do not have a standing committee chairperson for the position. The intent of this question is to determine what personal growth you had. We absolutely want to hear if your council was still able to make progress related to that question. You can identify the work accomplished by the council in question near the end of the survey where it asks to share any other activities of this position not yet reported.

Thank you for completing this form, It will help us to know better what your council is doing and what interests your members.

Anne-Marie Gorman, National President

About You

Q1

Parish Council Name:

Q2

Parish Council Registered Town:

Q3

Parish Council ID number:

Q4

Reporting to:

Q5

What is your name?

Q6 Is this position filled or vacant?

☐ Filled

☐ Vacant

Leadership Profile

As the implementation committee begins its research into leadership in the League, your input into the profile of leadership is important. We invite you to answer the following three questions. (Note: Responses are voluntary.)

Q7 How long have you been a member?

☐ Less than 5 years

☐ 6-10 years

☐ 11-15 years

☐ 16-20 years

☐ 21-25 years

☐ more than 25 years

Q8 Have you held this position previously?

☐ yes

☐ no

Q9 What is your age?

☐ under 18

☐ 18-24

☐ 25-34

☐ 35-44

☐ 45-54

☐ 55-64

☐ 65-74

☐ 75-84

☐ 85+

Inform the Membership

The president shall inform the membership of the position of the League on current issues and priorities and programs.

Q10 Where do you get information from which to inform your members?

- | | |
|--|--|
| <input type="checkbox"/> local newspapers | <input type="checkbox"/> diocesan newsletters |
| <input type="checkbox"/> national website | <input type="checkbox"/> parish bulletins |
| <input type="checkbox"/> national communiques | <input type="checkbox"/> <i>The Canadian League</i> magazine |
| <input type="checkbox"/> Canadian Conference of Catholic Bishops | <input type="checkbox"/> Google searches |
| <input type="checkbox"/> Catholic Organization for Life and Family | <input type="checkbox"/> Other |
| <input type="checkbox"/> provincial websites or newsletters | |

Other, please specify other information used:

Q11 What current national priorities have been introduced to and discussed or acted upon by your council this year?

- ☐ Care for Our Common Home
- ☐ rights of the pre-born under the UN *Convention on the Rights of the Child*
- ☐ Canada's support for the *Treaty on Prohibition of Nuclear Weapons*
- ☐ removing Canada Summer Jobs program attestation
- ☐ establishing standards of testing and labelling for products deemed "flushable"
- ☐ excluding medical assistance in dying from palliative care/hospice facilities
- ☐ none of the above

Q12 What methods did you use to introduce these topics?

- | | |
|---|--|
| <input type="checkbox"/> arranged for a speaker on the topic | <input type="checkbox"/> wrote about the topic in a newsletter/bulletin/e-mail |
| <input type="checkbox"/> engaged the standing committee chairperson | <input type="checkbox"/> none of the above |
| <input type="checkbox"/> discussed the topic at a meeting | <input type="checkbox"/> not applicable |

Foster Open Communication

The president shall foster open communication with the spiritual advisor on all League matters.

Q13 How frequently do you meet with your spiritual advisor?

- ☐ weekly
- ☐ monthly
- ☐ annually
- ☐ rarely
- ☐ never

Q14 Would you say your spiritual advisor is supportive of the CWL?

- ☐ yes
- ☐ no

Q15 What reasons do you feel prevent your spiritual advisor from being present?

- ☐ serving a number of parties
- ☐ lack of tradition of having the advisor at meetings
- ☐ other duties (such as with the diocese) outside the parish
- ☐ travelling long distances to the meetings
- ☐ health
- ☐ other:

Other, please specify what prevents the spiritual advisor's participation:

Preside at Meetings

The president shall preside at all meetings and conventions of the council concerned.

Q16 What resources do you use to preside at meetings?

- | | |
|---|---|
| <input type="checkbox"/> <i>Constitution & Bylaws</i> | <input type="checkbox"/> <i>Parliamentary Procedure</i> |
| <input type="checkbox"/> council policy and procedure manual | <input type="checkbox"/> <i>Robert's Rules of Order</i> |
| <input type="checkbox"/> <i>Executive Handbook</i> | <input type="checkbox"/> other |
| <input type="checkbox"/> <i>National Manual of Policy and Procedure</i> | |

Other, please specify what other resources are used at meetings:

Signing Authority

The president shall be a signing officer for all official documents.

Q17 What types of documents have you signed on behalf of your council?

- | | |
|--|--|
| <input type="checkbox"/> banking documents | <input type="checkbox"/> letters directed outside of the CWL |
| <input type="checkbox"/> cheques | <input type="checkbox"/> petitions |
| <input type="checkbox"/> letters directed within the CWL | <input type="checkbox"/> none of the above |

Provide Active Leadership

Q18 At which events did you represent your council?

- ☐ anniversaries
- ☐ church functions
- ☐ community events
- ☐ community fundraisers
- ☐ conferences
- ☐ fundraising events and dinners
- ☐ meetings with politicians
- ☐ pro-life events
- ☐ workshops
- ☐ retreats
- ☐ school ceremonies
- ☐ sacramental events
- ☐ regional meetings
- ☐ diocesan meetings and conventions
- ☐ provincial meetings and conventions
- ☐ national convention
- ☐ Remembrance Day services
- ☐ World Day of Prayer
- ☐ special masses
- ☐ I haven't attended any events.
- ☐ other

Other, please specify the other events:

Q19 Did your council subsidize your cost to attend these events and, if so, by how much?

	100% paid	50% paid	25% paid	0% paid
conferences	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
fundraising dinners and events	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
workshops	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
diocesan convention	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
provincial convention	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
national convention	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Initiate Policy

The president shall initiate policy in consultation with the officers of the council concerned.

Q20 Does your council have a parish policy manual?

☐ yes

☐ no

Q21 If no, would it be helpful to have one?

☐ yes

☐ no

Q22 Would you need assistance in developing a parish policy manual?

☐ yes

☐ no

Q23 Did your council develop new policies this year?

☐ yes

☐ no

Q24 Please describe the new policies in two to three words.

Keep Informed

The president shall keep fully informed on the operation of the League and report annually to the membership.

Q25 Have you read the *Executive Handbook* and understand the duties of your executive team?

☐ yes

☐ no

Q26 If yes, has the *Executive Handbook* assisted you in the responsibility of overseeing the operations of your council?

☐ yes

☐ no

Q27 If the *Executive Handbook* has not helped, what were you looking for but could not find?

Q28 Do you provide an annual summary of the council's activities to all members?

☐ yes

☐ no

Q29 By what method? Choose all that apply.

☐ e-mail

☐ newsletter

☐ oral report

☐ parish bulletin

☐ written report

☐ none of the above

Advisory Capacity

The president shall be an advisory member of all committees except the nominations and elections committee.

Q30 What committees, other than standing committees, does your council have?

- | | |
|--|--|
| <input type="checkbox"/> annual events such as teas, bazaars, etc. | <input type="checkbox"/> visitation |
| <input type="checkbox"/> policy | <input type="checkbox"/> fundraising |
| <input type="checkbox"/> scholarship or bursary | <input type="checkbox"/> funeral lunches |
| <input type="checkbox"/> social events | <input type="checkbox"/> none |
| <input type="checkbox"/> catering | <input type="checkbox"/> other |
| <input type="checkbox"/> donations | |

Other, please specify in two to three words what other committees your council has.

Official Spokesperson

The president shall be the official spokesperson for her council.

Q31 On what issues have you spoken on behalf of your council this year?

Q32 Does your council use League letterhead when corresponding?

☐ yes

☐ no

Q33 Do you reference only the membership total for your council when doing so?

☐ yes

☐ not applicable.

☐ no

Summary

Q34 Who provided the greatest assistance to you when you assumed the role of president?

- | | |
|---|---|
| <input type="checkbox"/> immediate past president | <input type="checkbox"/> current executive |
| <input type="checkbox"/> former past presidents | <input type="checkbox"/> diocesan president |
| <input type="checkbox"/> life member | <input type="checkbox"/> provincial president |
| <input type="checkbox"/> secretary | <input type="checkbox"/> my personal mentor |
| <input type="checkbox"/> treasurer | <input type="checkbox"/> other |

Q35 What were the greatest challenges you faced in transitioning into the role of president? Check all that apply.

- | | |
|--|--|
| <input type="checkbox"/> feeling overwhelmed | <input type="checkbox"/> technology |
| <input type="checkbox"/> feeling undertrained | <input type="checkbox"/> trying to please everyone |
| <input type="checkbox"/> not having a full slate of officers | <input type="checkbox"/> keeping members interested |
| <input type="checkbox"/> resistance to new ideas | <input type="checkbox"/> member conflict |
| <input type="checkbox"/> finding the time | <input type="checkbox"/> lack of confidence |
| <input type="checkbox"/> amount of paperwork | <input type="checkbox"/> delegation |
| <input type="checkbox"/> member criticism | <input type="checkbox"/> recruiting |
| <input type="checkbox"/> running meetings | <input type="checkbox"/> tedious policies and procedures |
| <input type="checkbox"/> public speaking | <input type="checkbox"/> organizational skills |
| <input type="checkbox"/> meeting expectations | <input type="checkbox"/> other |
| <input type="checkbox"/> inexperience | |

Other, please describe in two to three words the greatest challenges you face.

Q36 Do you find it beneficial to have a national theme and/or logo through which you can focus your council activities?

- ☐ yes ☐ no

Q37 Do you like the change of theme with each new national president?



Q38 How many years should there be between theme changes? Please insert a number.

Q39 If you wish, please share one to two sentences about what makes you most proud of your council.

Q40 What was your biggest challenge as president and how do you intend to address it?

Q41 What was the greatest challenge in completing this survey?

Thank you for taking this survey. Your input helps the board to understand the priorities of councils for future planning.

Before pressing the "submit" button, please "print" the survey responses for your records.

To "print", ensure that pop-ups are enabled. If you are unsure how to enable pop-ups, please contact Ingrid at national office for assistance.

WARNING: Once "submit" has been pressed, the "print" function is no longer available.